



## **Yield Engineering Systems, Inc**

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### **Buyer/Planner (6-month temp to perm)**

YES (Yield Engineering Systems, Inc.) is a leading manufacturer of high-tech, cost-effective equipment for transforming surfaces, materials, and interfaces at the nanoscale. From startups to the Fortune 50, our customers rely on YES solutions to unleash products that change lives -- from cellphones and IoT devices, to AI and virtual reality, to diagnostic tests for COVID.

Our industry-leading vacuum cure ovens, chemical vapor deposition (CVD) systems, and plasma etching tools are driving innovation in a wide range of exciting and growing markets. We look forward to talking with smart, energetic, team-oriented people who can grow with us. We provide competitive salary and benefits (including employee stock ownership), a beautiful light-filled new facility in a central location, and some of the best co-workers you'll find anywhere. If this appeals to you, please read on!

#### **Description**

The Buyer/Planner is responsible for the execution and continuous improvement of the planning/order fulfillment process for one or several product lines covering demand planning and order fulfillment as well as supply planning and materials replenishment.

#### **Primary Responsibilities (demand planning & order fulfillment)**

- Manages order backlog after order entry, ensuring that orders flow through the order fulfillment cycle
- Manages inventory by commodity
- Manages open POs and suppliers by commodity
- Validates order configuration, maintains and communicates order delivery dates
- Plans Production parts in partnership with the Manufacturing Production requirement.
- Responsible for driving on-time delivery to the customer
- Partners with other functions (Manufacturing, Engineering & Finance) to resolve/escalate any issues preventing on-time order fulfillment
- Partners with Finance to monitor accurate revenue recognition on assigned orders

#### **Primary Responsibilities (supply planning & materials replenishment)**

- Executes planning process, creates purchase orders and communicates with suppliers
- Reviews and resolves material shortages daily
- Reviews open purchase orders daily, expediting past due orders and obtaining supplier promise dates.
- Ensures materials are available on-time while at the same time minimizing inventory.

- Maintains accuracy of planning parameters in the MRP system
- Drives improvement in supplier on-time delivery
- Interacts with key suppliers

#### **Desired Characteristics**

- Able to perform duties with minimal supervision
- Self-starter, highly motivated, resourceful, creative, results-oriented, decisive individual
- Able to lead a project cross-functionally from beginning to end to achieve objectives
- Significant autonomy: possesses the inherent authority to represent and make commitments internally on behalf of the Materials Group
- Understanding of product life cycles from concept and design through production, service and sales and execution, and their impact on planning and procurement
- Ability to operate in a flexible and resourceful manner

#### **Position Requirements**

- Four-year degree and two years of prior work experience in Planning & Procurement
- Intermediate to advanced Microsoft Excel; proficiency in Powerpoint and Microsoft Word
- PLM hands-on usage experience is preferred
- ERP & MRP tools experience; experience using pcMRP highly desirable
- Understanding of Six Sigma Lean manufacturing, JIT, Kanban, VMI
- Must be willing to work out of an office in Fremont, CA with adherence to COVID-19 safety protocols
- Must be willing to submit to a background investigation as part of the selection process
- Must have unrestricted authorization to work in the United States

**This is a 6-month contract position, with potential conversion to a permanent position that would include healthcare and other benefits.**